

## **CEMETERY TRUSTEE MEETING AGENDA**

**20 OCTOBER 2020**

**Present: Matthew Thomas, Jean Nygren, Michael Nygren and Shawn Perreault**

Meeting was called to order by Chairman Thomas at 4:00 pm in the basement meeting room, Fremont Town Hall.

### **OLD BUSINESS**

Motion made to approve the September 16<sup>th</sup>, 2020 meeting minutes by J. Nygren, seconded by M Nygren. Motion passed 3-0-0

### **West land donation for future cemetery on South Road**

Appraisal, Survey, & Soil Test

Thomas stated that he tried calling Mr. West, but was unable to reach him. Mr. West did contact Carlson, but there is no update as of this meeting. Thomas' is concerned that if he wishes to do something, will the Trustees need to encumber some funds. J. Nygren stated it really depends on which section they choose to donate. Further discussion on each layout was held. Thomas stated North side behind current cemetery has a low point that will need to be raised. There will be a need to have a T shape added at the end of the existing road so cars can turn around. J. Nygren stated until we have something in writing we are unable to encumber funds. Trustees will have to wait for update.

### **Leavitt Cemetery – Shed Purchase**

J. Nygren stated Mike Malloy is looking for a shed too. Carlson thought we should get a better made shed than the last ones presented. J. Nygren presented a Home Depot pricing sheet for a 10X10 shed that is priced at \$2,850.00. It takes 10 weeks for delivery and they install it. They can be placed on the ground or on a base. The bottom is galvanized steel. The Trustees need to go out to Leavitt, mark where they want the shed and decide if they want a base. She suggested ordering, but putting a delivery date of March next year. She feels there isn't enough time to do it before then. She also stated they should make a list of the equipment that will be needed. Further discussion was held on other prices, this one being the most reasonable. Thomas feels that a base might be the best way to go, you need to make sure it is flat. Pricing for different bases, treated lumber or concrete will need to be obtained. Thomas made a motion to approve \$2,850.00 for the purchase of the Tuff Shed from Home Depot 10x10 without windows to be installed early next spring, seconded by M. Nygren. Motion passed 3-0-0

### **NEW BUSINESS**

#### **Report From Cemetery Sexton**

Spoke with Joe Galinha concerning the Leavitt Cemetery project. Galinha did not have it on his schedule. Perreault told him there was a deadline in the contract of November 1<sup>st</sup>. She asked him if he could look and get back to her when the project would be started and how long it will take. She will follow up with him at the end of the week or Monday of week. Carlson gave her a copy of the letter, so she

has all the details now. Perreault contacted Sean St. Pierre, owner of Blue Sky, for a quote on the 2021 Spring clean-up. It will be \$800 for Village and \$500 for Leavitt. He will also be completing the fall clean-up soon. He will contact Perreault when it is done. J. Nygren asked Perreault to see if BlueSky would be interested in contract work for both cemeteries and if so, what the quote would be. Perreault will send BlueSky an email to ask and obtain quotes.

#### **Cemetery Report – S. Cook**

Cook was not able to make the meeting. However, J. Nygren did ask Cook to update road status of Village. Cook told her he could buy the gallons of sealing and close the roads for a few days to do it himself. Motion to approve the purpose of sealing materials made by Thomas, second J. Nygren. Motion passed 3-0-0. Perreault to follow up with Cook to let him know the Trustees approved the purchase. That he should purchase the material and then let the Trustee know when he wants to start the work. The Trustees will post the dates for the public, letting them know about the work and that the roads will be closed.

Thomas was concerned with the mowing and cleaning of Hoyt and possible time frame. J. Nygren stated if we are waiting for the Highway Department to help, it will be a while because they are down employees. Perreault will follow up with Cook and see what he needs, if so we can figure something out. Especially the piles that were made earlier this summer.

#### **Current budget/project report**

Mowing only 31.00 dollars left, however, there is money in the Superintendent line that can be transferred. We have \$4,500 left in projects to buy the shed and equipment to fill it with. J. Nygren stated the Trustees might be able to order something with a purchase order and depending on the business, they may hold it till the Spring. Trustees will wait to hear about equipment needs from Cook.

#### **Cemetery Ordinance – Approval of revised**

Perreault stated by reading all the changes aloud and explaining the reasons behind the changes. Thomas stated he was very happy with the new ordinance and felt that it cleaned up a lot and made things very clear. Motion made by Thomas to approve the revise Cemetery Ordinance and send them to the Selectmen for approval, seconded by J. Nygren. Motion passed 3-0-0

Perreault will give the document to Carlson, along with a digital version and inform the Trustees of any public hearing, so we can explain the changes. Trustees are aware that this will probably be put on the Selectmen's agenda after the budget season.

Next meeting is set for November 17, 2020 at 4:00 pm in the Town Hall basement meeting room.

Motion made to adjourn by Thomas at 4:35 pm, seconded by M. Nygren. Motion passed 3-0-0